

LINCOLN DIOCESAN GUILD OF CHURCH BELL RINGERS
ANNUAL GENERAL MEETING AT BAILGATE METHODIST CHURCH, LINCOLN
SATURDAY 26 APRIL 2014

The Dean of Lincoln, The Very Reverend Philip Buckler, President of the Guild, welcomed members and visitors to the meeting.

Apologies: Ron Applewhite, Jim Benner, Andrew Blacklock, Heather Blacklock, Linda Bromfield, Geoff Bryant, Pam Cook, Fiona Dawson, Alison Elwess, Nick Elks, Philip Ford, David Fox, Harold Gibson, Lorraine Jeffery, John Ketteringham, Ben Meyer, Dan Meyer, Barbara Rand, Rhoda Reynolds, Ben Ricketts, Mike Scarf, Debbie Scarf, Mick Stracey, Betty Stracey, Les Townsend, Elaine Wilkinson, Judy Williamson, Chris Woodcock

Present: As shown in attendance book.

Obituaries: The Dean read out the names of those members who had died during the year: Gerald Audis, Gill Bland, Rosalind Knight, Harold Morwood, John Pratt, Michael Whiting, Roy Withyman (Pages 26-28 of the 2013 Annual Report), plus Enid Wayman and Martin Pearson who had died since printing of the report.

Minutes: The minutes of the 2013 Annual General Meeting held on 27 April 2013 were approved with one amendment:

- Quota split should have read General Fund 45%, BRF 40%, Branches to retain 15%

There were no matters arising.

Election of Hon Life There were no nominations for Honorary Life Membership.

Members/Roll of Honour: The following members were awarded certificates and their name added to the new Guild Roll of Honour in recognition of giving outstanding service to bell ringing in their locality:

- Hilda Culley (Northern Branch)
- Frank Kennington (Tealby)
- Harry Minns (Caistor)
- John Nicholson (Saxilby)
- Rev Canon Rhys Prosser (Saxilby)

Ratification of Election of Non-resident Life Members: The meeting ratified the following non-resident life members as shown on page 69 of the 2013 Report: Timothy Davis, Moira Hough, Anne Ogden, Nicholas Parkes and Malcolm Turner.

Approval of the 2013 Accounts: Roger Lord presented the accounts for the General Fund as shown on Page 22 of the 2013 Report. It was agreed to move the Simulator Fund into the General Fund. Adoption of the Accounts was proposed by Harry Minns and seconded by Andrew Usborne. There were two votes against.

Dot Mason presented and proposed the accounts for the Bell Repair Fund. These were adopted by a show of hands, with two votes against. Dot was thanked for her 10 years as BRF Administrator and was presented with a gift and card.

2013 Guild Report: John Nicholson presented and proposed the 2013 Guild Report and thanked the Jonathan Clark for his assistance in updating the details.

John advised the following amendments should be noted:

- Page 7 Rule 9B was incorrect and should read "A minimum of 28 days notice of such meetings and proposed alterations must be given to each member through their respective towers via the Branch Secretaries."
- Page 17, last line of the first paragraph should read "The Dean", rather than "The Bishop"
- The report was seconded by Chris Turner. There were two votes against.

Election of Officers:	President	Alan Payne took over the Chair and proposed The Dean of Lincoln, all were in favour.
	Master	Alan Payne – Proposed by the Chair, all were in favour.
	Secretary	Sandra Underwood – Proposed by the Chair, all were in favour
	Treasurer	Roger Lord – Proposed by the Chair, all were in favour.
	Peal Secretary	Jim Benner had expressed a wish not to stand again this year. Robin Heppenstall proposed Chris Sharp and seconded by Sue Faull. All were in favour.
	Librarian	Delia Heppenstall – proposed by the Chair, all were in favour.
	Report Secretary	John Nicholson – proposed by the Chair, all were in favour.
	Accounts Examiners Guild	Linda Bromfield and Barbara Rand – proposed by the Chair, all were in favour.
	Accounts Examiners BRF	Alan Haines and Richard Hall were proposed the Chair, all were in favour.

Ratification of Guild Committee Appointments:	Grants Committee	The following appointments were carried: Alan Payne, Philip Green, Robin Heppenstall, Michael Smith and Sandra Underwood.
	Trustees of Bell Repair Fund	Alan Payne, Roger Lord and Robin Heppenstall. This was carried.
	Webmaster	Jonathan Clark. This was carried.

Subscriptions for 2015: Adults £10, Junior and full time education £3, Associate/Non-Resident Life Member £5
Peal booking fee 25p per rope.

The Treasurer proposed the following change to the division of 2014 subscriptions – General Fund 50% (increase of 5%) Bell Repair Fund 40% (decrease of 5%), Branches to retain 15%. This was seconded by Neville Sharpe and carried.

Guild Strategic Review Update: Proposed changes to the Rules and Composite Papers Proposals had been circulated to members in line with Rule 9B prior to the meeting. After discussion the changes in Appendix I attached to these Minutes were agreed and carried.

Future activities:

- **Sat /Mon 24-26 May:** Central Council at Bearsted, Kent
- **Sat 7June:** Ridgman Trophy at Coggeshall.
- **Sat 5 July:** The Ringing World National Youth Striking Competition at Worcester.
- **Sat 13 September:** Guild 6 bell striking competition final at Nettleham (Cup) and Dunholme (Plate)
- **Sat 11 October:** Guild 8 bell inter-branch striking competition at Washingborough (test piece Grandsire Triples).

Any Other Business:

- Sue Faull said that the annual Churches Schools Festival would be taking place at the Cathedral late May/early June and appealed for assistance from members to assist with the Simulator.
- It was noted that Rule 3 of the Bell Repair Fund Rules should be amended to read “BRF Administrator” rather than “Hon Treasurer”.
- The Guild Raffle would be drawn at the Cathedral later in the day.

Guild 100 Club draw:	£100	Sue Faull
	£50	John Bundy
	£25	Mary Brown
	£10	Mrs Whiting
	£5	Phil Wild

Vote of thanks:

Ian Till proposed a vote of thanks to Bailgate Methodist church for accommodating us once again; the Dean for the Service and use of the Cathedral Bells, St Botolph's and St Giles for the use of their bells, members for supporting the meeting, and the Master and Secretary for the AGM arrangements.

Appendix 1

COMPOSITE PROPOSAL 2014/01

THE OPERATION AND ADMINISTRATION OF:

- A. MEMBERSHIP
- B. OFFICERS
- C. COMMITTEES

A MEMBERSHIP

- A1. A Ringing Member may be proposed for election having previously demonstrated an ability to ring rounds safely and unassisted and is actively supporting a tower in the Diocese or Branch.
- A2. Completion of a Membership Application Form and submission in the prescribed manner is a condition of membership. Ringers being nominated for membership should **ideally** be present at the election meeting to confirm their application.
- A3. All Ringing Members to pay the subscription for the current year to the membership Secretary by 31 March. Failure to meet this deadline will require the ringer to submit to re-election.

IMPLEMENTATION: All elements in A. above to be effective from 1 January 2015.

B OFFICERS

- B1. Election for Guild Officers to be conducted using a formal nomination paper that must include the names of the Proposer and Seconder. A manifesto statement from the candidate **is desirable**. Space will be available for supporting information which may be added by any of the three signatories. The nomination paper must be circulated to all Guild **members** not later than 28 days prior to the election. All officers must be Guild members. **A similar procedure is recommended for Branch officers.**
- B2. All **Guild** Officers to have a fixed term of 3 years in the elected position with a maximum of two consecutive terms. Guild and Branch positions are mutually exclusive.
- B3. A new election for an Officer may be requested at any time inside a 3 year period upon receipt of a written request signed by 10% of the membership. The Guild or Branch Committee will organise the election at the next AGM or at an extraordinary meeting having given 60 day notice to all members.
- B4. Officer positions requiring particular skill or expertise will be nominated by the Guild or Branch Committee and subjected to verification at a full meeting of members.
- B5. Officer positions to be directly elected: President, Master, General Secretary, Central Council Representative, and Trustee.
- B6. Officer positions to be nominated for Ratification at an AGM: Treasurer, Training Officer, Webmaster, Safeguarding Officer, Peal Secretary, Report Secretary, Librarian, BRF Administrator, Fund Raising Leader, Membership Secretary, Young Persons Leader.
- B7. The Patron of the Guild to be the Bishop of Lincoln subject to invitation and acceptance.
- B8. Written Guidelines to be issued to each Officer outlining purpose and duties of each office.

IMPLEMENTATION: All elements in B. above to be effective from 1 January 2015. The relevant Branch or Guild Committee may, however, make their own Transitional Arrangements that will provide for a smooth implementation of the periods of Officer Tenure by avoiding multiple changes at any one time and provide a good continuation of leadership.

C. COMMITTEES

- C1. The Guild Committee shall be the senior governing body with full representation from all Branches, Trustees, Guild Officers, and Central Council Representatives. This body to have the ultimate authority for the direction and running of the Guild. Membership to be made ex officio from Guild Officers, Central Council Representatives and Branch Secretaries. Each Branch may nominate a proxy to ensure representation at meetings.
- C2. Branch Committees shall include the Branch Officers and other representatives as elected by the Branch.
- C3 Sub – committees / working groups may be formed at the request of and be responsible to the respective Guild or Branch Committee to meet the current work plan(s) / activities. Each sub- committee / group will be led by the relevant elected or appointed officer.

IMPLEMENTATION: Effective from 1 May 2014

Appendix 2

COMPOSITE PROPOSAL 2014/02

THE OPERATION AND ADMINISTRATION OF:

- A. TRAINING
- B. RINGING CENTRES

A. TRAINING

- A1. To appoint an Education / Training Officer to organise and coordinate training.
- A2. To make available appropriate training courses to meet the full range of abilities and needs including teacher training.
- A3. To establish a Training Fund with restricted use.
- A4. The Guild Committee to annually set a proportion of the member's subscription to be paid into the Training Fund.

IMPLEMENTATION: Training Plans from 1 May 2014.
Training Fund from 1 January 2015.

B. RINGING CENTRES

- B1. To establish a Guild Ringing Centre accessible to all members.

IMPLEMENTATION: The geographical size of the Diocese points to 3 separate Centres being needed. The enormity of the task to reach this target may require 3 successive introduction plans with the first taking 3 to 5 years.

Appendix 3

COMPOSITE PROPOSAL 2014/03

OPERATION AND ADMINISTRATION OF:

- A. TOWER GROUPS
- B. STRIKING COMPETITIONS

A. TOWER GROUPS

- A1. To encourage and recognise the formation of groups of towers as a formal entity with representation rights within the Branch and allow participation as a group in Guild Striking Competitions.
- A2. Individual Towers may request membership of a particular group which must be in a Cluster i.e. geographically **close**. Tower Groups may have a limitation on maximum size.

IMPLEMENTATION: Effective from 1 January 2015. The formation and identification of the Groups to be determined jointly by the relevant Branch Committee and Tower leaders. Further guidance will be issued on the criteria for the setting up and registration of each group.

B. STRIKING COMPETITIONS

- B1. Striking Competitions to be made more inclusive and open for all members to participate. Each member may ring in only one team. In the 6 bell each Tower or Tower Group may enter ~~two~~ teams. In the 8 bell each Branch may enter 2 teams.
- B2. Branch 6 and 8 bell competitions to have formats determined by the local Branch Committee to attract a high level of interest.
- B3. Guild 6 Bell Striking Competition to be in two unrelated groups:
 - 1. The Cup: Test piece to be a specified method and length as determined each year by the Guild Committee. Teams from any Tower or Tower Group may enter.
 - 2. The Plate: Test piece to be a set number of changes / rows of Doubles, Plain Hunt or Call Changes. Teams from any Tower or Tower Group may enter.
- B4. Guild 8 Bell Striking Competition to have a test piece determined by the Guild Committee. Two teams from each Branch may enter. Each Branch to determine its own method of team selection.

IMPLEMENTATION: Effective from 1 January 2015. An updated set of rules for each competition will be issued by the end of 2014.

Appendix 4

COMPOSITE PROPOSAL 2014/04

OPERATION AND ADMINISTRATION OF PUBLIC RELATIONS / COMMUNICATIONS

1. To appoint a Public Relations Officer to organise and coordinate public relations and communications.
2. To establish full ownership of the Guild website and make suitable for including sub-domains for each Branch allowing their independent access and control.
3. Guild website with Branch facility to be a 'one stop shop' eliminating the need for separate websites.
4. Establish a comprehensive membership database to enable Guild and Branch communications to be made quickly and efficiently.

IMPLEMENTATION: Effective from 1 Jan 2015

Appendix 5

This revised set of Rules is shown against the present Rules and takes into account those items in the Composite proposals which are deemed to be mandatory.

The complete Rules, except Rule 1, were proposed with the suggestion that Rule 1 and any changes which are seen to be necessary after implementation of these new Rules are brought to the 2015 AGM, hopefully with any amendments to the BRF Rules.

Items marked with an asterisk are given in more detail in the Notes at the end of the Rules.

Lincoln Diocesan Guild of Church Bell Ringers Rules

Current Rules	Proposed New Rules
<p>2. Membership</p> <p>The Guild shall be composed of Ringing, Non-Resident Life, Associate and Honorary Life Members.</p> <p>a) Any ringer residing within the Diocese shall be eligible for election as a Ringing Member of the Guild. A Ringing Member shall pay an Annual Subscription, the value of which shall be set at the previous Annual General Meeting of the Guild. The subscription rate for Ringing Members under the age of 16 or in full time education may be set at a lesser amount than that for adults. Subscriptions shall be due on the first of January each year and a proportion, being not more than half, shall be paid into the Guild Bell Repair Fund. Any member whose subscription for the current year remains unpaid on December 31st shall be deemed to have withdrawn from the Guild. Such a ringer wishing to rejoin the Guild must submit to re-election, such re-election to be subject to confirmation at a Branch meeting.</p> <p>b) Any competent change-ringer who is not resident in the Diocese of Lincoln may be elected as a Non-Resident Life Member of the Guild on payment of a fee agreed each year by the Guild Committee. A Non-resident Life Member shall have no voting rights and shall not be eligible for election to any office.</p> <p>c) Any Ringing Member of the Guild who ceases to reside within the Diocese may apply for election as a Non-Resident Life Member of the Guild without any further subscription provided that the Ringing Member shall have paid annual subscriptions for not less than three years.</p>	<p>2 Membership</p> <p>The Guild shall be composed of Ringing, Non-Resident Life, Associate and Honorary Life Members.</p> <p>a) Any competent* ringer residing within the Diocese, or actively ringing for Sunday service at a tower within the Diocese, shall be eligible for election as a Ringing Member of the Guild. A Ringing Member shall pay an Annual Subscription, the value of which shall be set at the previous Annual General Meeting of the Guild. The subscription rate for Ringing Members under the age of 16 or in full time education may be set at a lesser amount than that for adults. Subscriptions shall be due on the first of January each year. Any member whose subscription for the current year remains unpaid on 31st March shall be deemed to have withdrawn from the Guild. Such a ringer wishing to rejoin the Guild must submit to re-election, such re-election to be subject to confirmation at a Branch Meeting.</p> <p>b) Any competent change-ringer who is not resident in the Diocese of Lincoln may be elected as a Non-Resident Life Member of the Guild on payment of a fee agreed each year by the Guild Committee.</p> <p>c) Any Ringing Member of the Guild who ceases to meet the criteria of Rule 2a may apply for election as a Non-Resident Life Member of the Guild without any further subscription provided that they shall have paid annual subscriptions for not less than three years. Non-Resident Life Members shall have no voting rights and shall not hold any office within the Guild. The election of Non-Resident Life Members shall be ratified at the Annual General Meeting of the Guild.</p>

d) The election of Non-Resident Life Members shall be ratified at the Annual General Meeting of the Guild.

e) Any person, subject to the approval of the Branch concerned, may be elected as an Associate Member of the Guild and shall pay a minimum annual subscription of not less than half the current subscription rate for Ringing Members. Associate Members shall have no vote at meetings of the Guild.

f) Honorary Life Membership.

i) Honorary Life Membership of the Guild may be conferred on a Ringing or Associate Member who has given outstanding service to the aims and objectives of the Guild. Election shall be by ballot at the Annual General Meeting and shall require the agreement of four fifths of the members present.

ii) All nominations for Honorary Life Membership shall be sent to the Guild Honorary Secretary, signed by two officers of the Branch concerned, in time for consideration by the Guild Committee at their meeting on the second Saturday in February. If agreed, such nominations shall then appear on the agenda paper for the AGM.

iii) No further subscription shall be required from elected Honorary Life Members and they shall retain their existing voting rights.

3. Officers and Committee.

a) The Bishop of Lincoln shall be Patron (ex-officio).

b) The Officers of the Guild shall consist of a President, a Master, an Hon. Treasurer, an Hon. Secretary, an Hon. Peal Secretary, an Hon. Librarian, an Hon. Report Secretary, and an Hon Training Co-ordinator all of whom shall be elected at the Annual General Meeting.

d) Any non-ringer resident within the Diocese of Lincoln, who has actively supported the work of the Guild, shall be eligible for election as an Associate Member of the Guild and shall pay a minimum annual subscription of not less than half the current subscription rate for Ringing Members. Associate Members shall have no voting rights and shall not hold any office within the Guild.

e) Membership of any class is only valid after completion of a Membership Application form

f) Honorary Life Membership of the Guild may be conferred on a Ringing or Associate Member who has given outstanding service to the aims and objectives of the Guild.* No further subscription shall be required from elected Honorary Life Members and they shall retain their existing voting rights.

g) Nomination and election of members shall, in all cases, follow the procedures as determined from time to time by the Guild committee and laid down in Rule 6.

3 Officers and Committee.

a) The Bishop of Lincoln shall be invited by the Executive Officers of the Guild (see Rule 3b) to serve as Patron throughout the time of his Episcopate

b) The Executive Officers of the Guild shall be a Master, an Hon. Treasurer and an Hon. Secretary. Each shall be elected for an initial term of three years, and shall not hold office for more than two consecutive terms*

c) The other officers shall be an Hon. Peal Secretary, an Hon. Librarian, an Hon. Report Secretary, an Hon. Webmaster, an Hon Training Officer, an Hon Membership Secretary, an Hon Fund-raising organizer an Hon Public Relations Officer, an Hon Bell Repair Administrator, an Hon. Safeguarding officer and an Hon Youth Representative, all of

c) The Presidents of each of the six Branches shall be ex-officio Vice-Presidents of the Diocesan Guild.

d) The Committee shall consist of the Officers mentioned in 3b) above, the elected Branch Representatives, the Branch Hon. Secretaries, the Guild's Representatives on the Central Council and the Trustees of the Guild Bell Repair Fund. The Guild Committee will recommend appointment of a Webmaster, who will be a member of the Committee, for ratification at the Annual General Meeting each year.

e) All elected officers and members of the Committee shall hold office for one year and remain in office until their successors are appointed.

f) Any office falling vacant shall be filled by the Committee. Any other vacancy in the Committee shall be filled by the Branch whose representative has ceased to hold office as soon as conveniently may be. Any person appointed under this sub-section shall hold office for the same period his predecessor would have done.

g) At Committee Meetings nine shall form a quorum.

4. Branches

a) For administrative purposes there shall be six Branches to be known as:- 'Central', 'Eastern', 'Elloe Deaneries', 'Northern', 'Southern', 'West Lindsey'

b) Each Branch shall, at its Annual General Meeting, elect Branch Officers as follows:- President, Ringing Master, Hon. Secretary, Hon. Treasurer and a representative on the Guild Committee.

whom shall be appointed for an initial term of three years, and shall not hold office for more than two consecutive terms.

d) The Presidents of each of the Branches shall be ex-officio Vice-Presidents of the Diocesan Guild.

e) The Guild Committee shall consist of the Officers mentioned in Rules 3b and 3c above, the Branch Hon Secretaries, the Trustees of the Guild's Bell Repair Fund,* and the Guild's Representatives on the Central Council. . Branch secretaries may appoint a proxy if they are unable to attend a meeting.

f) Any office falling vacant shall be filled by the Committee. Any other vacancy in the Committee shall be filled by the Branch whose representative has ceased to hold office as soon as conveniently may be. Any person appointed under this sub-section shall hold office for the same period that their predecessor would have done.

g) At Committee Meetings nine shall form a quorum, of which three must be Guild Officers, one of whom must be an Executive officer.

h) A new election for an Officer may be requested at any time inside a triennium upon receipt by the Guild or Branch President (as appropriate) of a written request signed by 10% of the membership. The Guild or Branch committee shall give 60 days notice of the election to be held at the next AGM or at an extraordinary meeting, whichever is the sooner.

4 Branches

a) To assist the Guild better to meet its objects, the Guild Committee may divide the Diocese into discreet geographical areas, to be known as Branches.

b) Each Branch shall hold an Annual General Meeting within the first six weeks of the calendar year at which it shall elect a President, Executive officers of Master, Hon Secretary and Hon Treasurer, and Branch committee members as determined by the Branch. The election procedure shall follow exactly that as prescribed in these Rules for the Guild officers.

c) Each Branch shall have the management of its own local affairs in all matters save and except where otherwise provided for in the Rules, or when they affect the principles or general well-being of the Guild, in which case the General Committee of the Guild shall have the power to intervene.

d) In the case where the Branch does not agree with the finding of the General Committee, the final decision shall lie with the next Annual General Meeting of the Guild or with the Special General Meeting called for that purpose.

5. Central Council Membership

a) The Guild shall be affiliated to the Central Council of Church Bell Ringers and shall abide by its Rules and Regulations.

b) The Guild's representatives on the Central Council shall be elected at the Annual General Meeting before the first meeting of each Council, except when the time between the above meetings does not allow for the required notice of the election being given to the Hon. Secretary of the Council. When this occurs they shall be elected at a previous meeting of the Guild.

c) If more than the required number of representatives are nominated, the election shall be by ballot of the members present. Each ballot paper must be marked for the required number of representatives.

c) Each Branch shall have the management of its own local affairs in all matters save and except where otherwise provided for in the Rules, or when they affect the principles or general well-being of the Guild, in which case the General Committee of the Guild shall have the power to intervene.

d) In the case where the Branch does not agree with the finding of the General Committee, the final decision shall lie with the next Annual General Meeting of the Guild or with the Special General Meeting called for that purpose.

5 Central Council Membership

a) The Guild shall be affiliated to the Central Council of Church Bell Ringers.

b) The number of the Guild's representatives on the Central Council shall be in compliance with the Council's Rules and shall be elected at the Annual General Meeting before the first meeting of each Council triennium, except when the time between the above meetings does not allow for the required notice of the election being given to the Hon. Secretary of the Council. When this occurs they shall be elected at a previous meeting of the Guild.

6 Elections

a) Members

1) Ringing Members and Associate Members shall be elected by a show of hands at a Branch Meeting at which both nominee and proposer should ideally be present. The proposer shall confirm the nominee's competence and eligibility for election.

2) Non-Resident Life Members (Rule 2b) may be elected by a Belfry election and shall be subject to confirmation at the next Annual General Meeting of the Guild.

3) Non-Resident Life Members (Rule 2c) shall be elected by a show of hands at an Annual General Meeting of the Guild upon submission of written application to the Guild Hon Secretary not less than one calendar month prior to the meeting.

4) Hon Life Members shall be elected by paper ballot at an Annual General Meeting of the Guild and shall require approval of four-fifths of the members present. The proposal shall first be submitted in writing as a Branch proposal to the Guild Committee, which shall,

after due consideration, make recommendation to the Annual General Meeting.

b Officers

- 1) The President, the Master, the Hon. Secretary and the Central Council representatives shall be proposed using the appropriate nomination form which shall be submitted to the relevant Hon Secretary (Guild or Branch) not less than one calendar month before the respective Annual General Meeting. The nomination form shall include the name of the office, the names and signatures of the candidate, proposer and seconder.

In the case of Guild Executive officers and Central Council representatives the form shall also contain a short statement from the candidate setting out his/her experience and plans for his/her term of office if elected.

Election shall be by paper ballot of those members present at the meeting It is recommended that Branches adopt the same procedure.

- 2 The Hon Treasurer and all other Officers (Rule 3c) shall be nominated by the Guild or Branch committee and be subject to ratification at the relevant Annual General Meeting.

- 3 Guild and Branch positions are mutually exclusive.

6. Finance

- a) Each Branch Treasurer shall be responsible for the collection of subscriptions from the Honorary and Ringing Members within the Branch. He shall also collect subscriptions from Non-Resident Members elected at Branch meetings, these to be forwarded to the Guild Treasurer.

- b) The Treasurer shall levy from the Branches sums in proportion to their membership to cover the following items of expenditure:-

- i) Expenses of Guild Meetings
- ii) The cost of printing the Annual Report
- iii) Postages, stationery and incidental expenditure
- iv) The fees due to the Central Council of Church Bell Ringers
- v) The expenses of the representatives on the Central Council
- vi) The cost of advertisements in "The Ringing World".
- vii) Any additional sum to maintain a Guild Fund as decided by the Guild

7 Finance

- a) The Membership Secretary shall be responsible for the collection of subscriptions from all Associate, Ringing and Non-Resident Members; all monies collected to be forwarded to the Guild Treasurer.

- b) The Treasurer shall apportion the subscription income to cover the following items of expenditure:-

- i. Expenses of Guild Meetings
- i. The cost of printing the Annual Report
- i. Guild Insurance
- v. Postages, stationery and incidental expenditure
- v. The fees due to the Central Council of Church Bell Ringers
- i. The expenses of the representatives on the Central Council
- i. The cost of advertisements in "The Ringing World"
- i. Any additional sum to maintain a Guild Fund as decided by the Guild Committee

<p style="text-align: center;">Committee</p> <p>c) Any expenditure not provided for in 6b) shall require authorisation by the Guild Committee before payment from Guild Funds.</p> <p>d) A Guild Bell Repair Fund shall be maintained under the control of the Guild Committee who shall be authorised to receive monies on behalf of the Fund. Administration of the Fund shall be as laid down in the special rules of the Fund.</p> <p>e) Two inspectors of accounts (who shall not be members of the Guild Committee) shall be appointed at the Annual General Meeting to audit the accounts of the Guild Funds.</p> <p>f) The Guild Committee, subject to the provisions of 6g), will present a recommendation for all subscription rates and fees annually to the Annual General Meeting of the Guild. The new subscription rates and fees will be agreed annually at this meeting and will operate from the first of January of the following calendar year. The proportion of subscriptions paid into the Bell Repair Fund shall be set annually by the Guild Committee. The subscriptions of Honorary and Ringing Members elected in or after October each year shall also cover the whole of the next calendar year.</p> <p>g) The amount of the peal booking fee shall be only that required to meet the estimated cost of printing the peals in the Annual Report and shall be reviewed from year to year to take into account any surplus or deficit resulting to the General Fund from transactions in this respect in earlier years.</p> <p>7. Peals</p> <p>a) All peals credited to the Guild shall conform in every respect with the decisions for peals enacted by the Central Council of Church Bell Ringers.</p> <p>b) Any person ringing in a peal accredited to the Guild must be an elected Resident or Non-Resident Member, and in any peal rung for the Guild outside the Diocese of Lincoln, at least half the band must be Resident, or former Resident, members of the Guild.</p> <p>c) Each conductor of a peal rung for the Guild shall forward as soon as possible to the Hon. Peal Secretary a peal booking fee</p>	<p>c. A contribution, being not more than 10% of the subscription, to a restricted Guild Training Fund</p> <p>c. Branch administration expenses</p> <p>i. A donation, being not more than 50% of the subscription, to the Guild Bell Repair Fund</p> <p>c) Any expenditure not provided for in Rule 6b shall require authorisation by the Guild Committee before payment from Guild Funds.</p> <p>d) A Guild Bell Repair Fund shall be maintained under the control of the Guild Committee who shall be authorised to receive monies on behalf of the Fund. Administration of the Fund shall be as laid down in the special rules of the Fund.</p> <p>e) Two Inspectors of Accounts (who shall not be members of the Guild Committee) shall be appointed at the Annual General Meeting to examine the accounts of the Guild Funds.</p> <p>f) The Guild Committee, subject to the provisions of Rule 6g, will present a recommendation for all subscription rates and fees annually to the Annual General Meeting of the Guild. The new subscription rates and fees will be agreed annually at this meeting and will operate from the first of January of the following calendar year. The proportion of subscriptions paid into the Bell Repair Fund and Training Fund shall be set annually by the Guild Committee. The subscriptions of Honorary and Ringing Members elected in or after October each year shall also cover the whole of the next calendar year.</p> <p>g) The amount of the peal booking fee shall be only that required to meet the estimated cost of printing the peal records in the Annual Report and shall be reviewed from year to year to take into account any surplus or deficit resulting to the General Fund from transactions in this respect in earlier years.</p> <p>8. Peals</p> <p>a) All peals credited to the Guild shall conform in every respect with the decisions for peals enacted by the Central Council of Church Bell Ringers.</p> <p>b) Any person ringing in a peal credited to the Guild must be a member elected under Rule 2, and in any peal rung for the Guild outside the Diocese of Lincoln, at least half the band must be members of the Guild elected under Rule 2a, 2c or 2f.</p> <p>c) The conductor of any peal rung for the Guild shall forward as soon as possible to the Hon Peal Secretary a peal booking fee</p>
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according to the current rate per person. The total sum of money collected during the year shall, as soon as possible after the end of each calendar year, be paid by the Hon. Peal Secretary to the Guild Treasurer.

- d) The conductor of peals other than those on four, five or six bells shall forward to the Peal Secretary as soon as possible the composition or a reference in a current ringing publication. The Peal Secretary is empowered to request any other composition at his discretion.

8 Meetings

- a) The Annual General Meeting of the Guild shall normally be held at Lincoln on the last Saturday in April. A half-yearly meeting may be held in September at the discretion of the Guild Committee. If considered necessary, or at the request of any Branch, the Guild Committee may call a Special General Meeting.
- b) Fourteen days notice of the date and place of a General Meeting, and the business to be discussed, shall be given by notice in the "Ringing World" and by notification to Branch Secretaries, who shall notify their respective towers.
- c) At all meetings of the Guild the Chairman shall be:-
- i) The President
 - ii) The Master of the Guild
- iii) The President or Chairman of the Branch in which the meeting is being held or in the absence of these officers, a Chairman elected by the meeting.
- d) The Master shall have control of the ringing at all Guild meetings, or he shall nominate an efficient member as deputy.

9 Alterations to these rules

- a) No alteration of these rules may be made except at a General Meeting (i.e. Annual, Half-yearly or Special) of the Guild and must be passed by a two-thirds majority of those members present.
- b) Fourteen days notice of such Meeting and proposed alteration must be given by notice in "The Ringing World" and by notification to Branch Secretaries.
- c) Proposed alterations of Rules must appear upon the agenda of the meeting at which

according to the current rate per person. The total sum of money collected during the year shall, as soon as possible after the end of each calendar year, be paid by the Hon Peal Secretary to the Guild Treasurer.

- d) The conductor of any peal rung for the Guild on seven or more bells shall forward details of the composition to the Peal Secretary as soon as possible after completion of the peal. The Peal Secretary is empowered to request any other composition at his/her discretion.

9 Meetings

- a) The Annual General Meeting of the Guild shall normally be held at Lincoln on the last Saturday in April. A half-yearly meeting may be held in September at the discretion of the Executive Officers, if considered necessary, or at the request of any Branch, the Executive Officers may call a Special General Meeting.
- b) Twenty-eight days notice of the date and place of a General Meeting, shall be given by notice in the "Ringing World" and, with the agenda to Branch Secretaries, who shall notify their respective towers.
- c) At all meetings of the Guild the Chairman shall be:-
- i The President
 - ii The Master of the Guild
 - iii The President or Chairman of the Branch in which the meeting is being held
 - iv A member elected by the meeting
- d) The Master shall have control of the ringing at all Guild meetings, or shall nominate an efficient member as deputy.

10 Alterations to these rules

- a) No alteration of these rules may be made except at a General Meeting (i.e. Annual, Half-yearly or Special) of the Guild and must be passed by a two-thirds majority of those members present.
- b) A minimum of twenty-eight days notice of such Meeting and proposed alteration must be given to each member through their respective towers via their Branch Secretaries.

such proposals are to be made.

NOTES TO THE RULES

Rule 2a “Competent” shall mean having demonstrated an ability to ring rounds safely and unassisted, and actively supporting a tower within the Diocese.

Rule 2f Whilst wishing to retain Hon. Life Membership as an honour conferred for outstanding service to the Guild, the Guild committee also wishes to record outstanding service to a Branch or Tower by recording a member’s name on a Roll of Honour.

Rule 3b Wherever possible, the Executive officers shall endeavour to manage their tenure of office in such a way as to maintain a continuity of experience of the management and organisation of the Guild.

Rule 3e The appointment of the Trustees of the Guild’s Bell Repair Fund is as laid down in the Rules of the Fund

The Notes to include details of responsibilities for the officers; in addition to those mentioned these are to be developed and agreed after consultation with existing office holders during 2014.

Membership Secretary

- i Maintaining a record of members of the Guild
- ii recovery of Gift Aid
- iii collection of members’ subscriptions

Fund Raising Organiser

to form a group having responsibility, *inter alia*, for the collection of Affiliation fees and administration of the 100 Club

Peal Secretary

Librarian

Publicity Officer

Training Officer

Safeguarding Officer